

Admissions Policy



Chelsea Community Hospital School

JANUARY 2022

THIS IS AN ADMISSIONS POLICY FOR CHELSEA COMMUNITY HOSPITAL SCHOOL WHICH HAS BEEN WRITTEN IN CONSULTATION WITH REPRESENTATIVES FROM THE WHOLE SCHOOL COMMUNITY INCLUDING STAFF, GOVERNORS, RESPECTIVE HEALTH TRUSTS, LOCAL AUTHORITY, PUPILS AND PARENTS.

SCHOOL BACKGROUND INFORMATION

- We are a Community Special School providing education for students and young people while they are in hospital.
- We also provide places for a number of pupils who cannot access mainstream school due to their medical conditions.
- Our school is based across seven NHS hospital sites in central London they are: The Chelsea and Westminster Hospital, The Royal Brompton Hospital, St. Mary's Hospital, The Collingham Child and Family Centre, Lavender Walk Adolescent Unit and The Bawswater Children's Center for our community pupils. We also work with children and young people in their home settings when necessary.
- We teach across all key stages in both primary and secondary.

TOTAL NO. OF PUPILS

Variable due to hospital admissions

DISSEMINATION

Key information from this policy will be incorporated into the following documents where appropriate:

- School website
- Staff induction materials
- Governor induction materials
- Pupil documentation
- Newsletters
- Staff meetings
- Parent events
- On request from the school office

POLICY IMPLEMENTATION DATE

January 2022

POLICY REVIEW DATE

January 2024

NAME: _____

DATE: _____

Admissions

Equal Opportunities

We aim to provide equal access for all pupils to the curriculum and all the school's facilities irrespective of gender, ability, ethnicity and social circumstances.

We teach all children and young people (4-18 years) resident in the hospital and psychiatric unit between the ages of 5-14 years.

The framework for this policy is based in the following legislation;

Ensuring a good education for children who cannot attend school because of health needs

Statutory guidance for local authorities

January 2013

Priority is given to:

- Long stay pupils (children who are recurrent or who are in hospital for 10 days or more)
- Recurrent Pupils
- Pupils taking exams
- Pupils with special needs
- Community Pupils (pupils who are on register only at the hospital school)
- Pupils receiving education in their home who are unable to attend school because of their medical or mental health need

Children under statutory school age

Children between the ages of 3 and 5 are entitled to education whilst in hospital if they have a Statement of Special Educational Needs.

To reflect ongoing changes to Raising Age of Participation (RPA)

All young people who are in Rose or Foulis wards at the Brompton Hospital or on the paediatric wards at the Chelsea and Westminster Hospital, and at St, Mary's Hospital and continuing their studies have access to education in line with the changes to RPA dependent on when they started Year 11. Access to education on the Foulis, the adult care ward is provided by funds raised by the Chelsea Community Hospital School's Charity, which pays for three part time teachers.

Special Needs

The patients with special needs who require extra support in group settings in the classroom are discussed each morning at the teachers meeting. At this stage a member of staff will be responsible for liaising with the home school to ensure that we have copies of individual education plans and as much information as possible to ensure that we can plan for that child.

Complaints

Complaints will be dealt with in accordance with the school's complaints policy. Complaints relating to information handling may be referred to the Information Commissioner (the statutory regulator).

Monitoring and review

The governing body will monitor this policy to ensure that the admissions procedures provides the best possible opportunities for our pupils.

